



Projector Rental Agreement

CHAMPAIGN COUNTY
CHAMBER
OF COMMERCESM

Champaign County Chamber of Commerce

Renter Information

Name:	_____
Company:	_____
Address:	_____
City, State, Zip:	_____
Phone Number:	_____
E-Mail Address:	_____

Rental Period

Pickup	_____	_____	_____	AM/PM
	Day	Date	Time	
Return	_____	_____	_____	AM/PM
	Day	Date	Time	

Terms

The Champaign County Chamber of Commerce agrees to rent its InFocus projector to the individual Chamber member Business (“Renter”) identified above. Prior to taking possession of the projector, the Renter agrees to leave a \$300 refundable security deposit in the form of a credit card or check made payable to the Champaign County Chamber of Commerce. Projectors can be rented for one day, which constitutes a 24-hour rental period. If the projector is returned beyond the agreed return time, the renter acknowledges that their \$300 deposit will be impacted as follows:

- 1-24 hours overdue, \$100 late fee penalty
- 25-48 hours overdue, \$200 late fee penalty
- 48+ hours overdue, \$300 late fee penalty

The Renter agrees to be held financially accountable for projector theft or any damage incurred during the rental period. In the event of theft or damage, the security deposit shall be credited toward the cost of replacement or repair, and the remaining amount due would be the responsibility of the Renter.

Signatures

Renter

Date

Chamber Representative

Date

Chamber Use Only

<u>Pickup</u>	<u>Return</u>
Date: _____	Date: _____
Time: _____	Time: _____
Security Deposit of \$300: Collected (note check #) _____	Condition (note damages): _____
Credit Card #, type and sec. code _____	Security Deposit Refund Due: \$ _____